

The TASIS Dorado Honor Code & Pledge

TASIS Dorado seeks to challenge and nurture students to pursue academic and personal excellence. I understand that the purpose of all school assignments is to LEARN. I know that if I do my own work and I invest time, energy, and effort in my studies, I will learn—no matter what grade I earn.

Each TASIS Dorado student is honor bound to refrain from stealing, lying about school matters, and cheating on academic work. Stealing is the intentional taking of any property without right or permission. Lying is intentional misrepresentation in any form. Cheating is any practice, method, or assistance, whether explicitly, forbidden or unmentioned, that involves any degree of dishonesty, fraud, deceit or misrepresentation. Cheating includes plagiarism, which is presenting another's ideas or words as one's own. Additional guidelines for each class may be determined by its teacher; each TASIS Dorado student is responsible for knowing and adhering to them. Each student is responsible for learning and observing appropriate documentation of another's work. Each TASIS Dorado student is honor-bound to immediately report all violations of the Honor Code of which the student has first-hand or credible knowledge; failure to do so is a violation of the Honor Code. All students, faculty, and other employees of TASIS Dorado are responsible for familiarity with and support of the Honor Code. Any student, teacher, administrator, or employee of the School may charge a student with a violation of the Honor Code. Charges will be presented to the Dean of Students.

The following statement is the official **Honor Pledge** of TASIS Dorado:

"On my honor, I will not give or receive aid on this examination or work. I have followed and will continue to observe all regulations regarding it, including discussing the exam or work with students who have not yet undertaken it. Furthermore, I am unaware of any violation of the Honor Code by others. I understand that if I am aware of cheating, I have an obligation to inform my teacher."

The Academic Honor Code of TASIS Dorado

An essential part of education is developing a sense of honor, responsibility, and ethical principles that extend to all facets of life. Self-esteem and self-respect grow from meeting challenges with honesty and individual effort. Our students can earn respect for themselves and their academic work only through academic integrity and ethical conduct.

All TASIS Dorado students sign the following pledge at the beginning of the school year accepting full responsibility for upholding the Academic Honor Code and its importance:

As a scholar citizen of TASIS Dorado:

- I will not lie, cheat, or steal in my academic work.
- I will oppose all forms of academic dishonesty, including plagiarism.
- I will promptly notify a faculty member or principal when I observe academic dishonesty.
- I will give careful attention to crediting sources from books, periodicals, or the internet.
- I will not share information from a test, quiz, report or essay with other students.
- I will not allow other students to copy my work.
- I support honesty, integrity, and personal responsibility as foundations of the TASIS Dorado tradition of excellence.

Consequences

If a student violates the Honor Code, the teacher will make a discipline referral to the Dean of Students. Additional penalties may include but are not limited any one or combination of the following:

- NO credit given for the work submitted; parents will be contacted and the student will be subject to further disciplinary action, such as detention, suspension, and/or academic probation
- Loss of National Honor Society membership
- Loss of eligibility for admission into National Honor Society
- Loss of Student Council officer position and/or membership
- Loss of Valedictorian or Salutatorian status and medal
- Loss of other privileges, positions, or opportunities requiring trustworthiness and responsibility

Definition of Cheating

Cheating is any attempt to defraud, deceive, or mislead a teacher in arriving at an accurate assessment of student achievement.

Cheating includes, but is not limited to, the following:

1. Looking at a test, quiz, or exam of another student while taking an assessment
2. Attempting to communicate information **in any way** during an in-class assessment
3. Having cheat sheets or information written on the body, phone, or other personal objects
4. Using programmed calculators or electronic devices unless expressly permitted by the teacher
5. Looking at quiz, test, or exam materials prior to their administration
6. Failing to give credit for the ideas, words, or works of others
7. Giving or receiving information regarding an assessment, project or assignment to another student who is scheduled to take the same or similar evaluation
8. Submitting work through the use of technology that is not created by the student, including but not limited to file sharing (submitting the same work (including work previously submitted by the same student, but this time for a different class or assignment) with different header), copying files to and from disks and websites, translation websites, problem solving websites, or purchasing solutions or works from others

Homework

Homework is assigned as a means of reinforcing classroom instruction and is often used as an indicator of student comprehension or progress. **Honor Code Homework Violations** include:

1. Copying or paraphrasing all or part of another's homework
2. Allowing another to copy or paraphrase your work
3. Receiving help on assignments that have been identified by the teacher as work to be done solely by you, including reading
4. Using the internet or purchased summaries of reading assignments instead of reading the assigned homework (Reading does not improve without reading.)
5. Reusing assignments turned in for a previous teacher or class
6. Using translation websites or problem solving websites or any or sources that perform work for the student

Honor Code Violations of Tests:

1. Passing test questions or answers to students in your class or in another class
2. Receiving test questions or answers from students in your class or in another class
3. Copying someone else's answers
4. Obtaining help or giving help prior to or during a test or quiz
5. Possessing or using "crib" or cheat sheets on the body or on personal objects
6. Obtaining a copy of the test or quiz before it is administered (on paper or electronically)
7. Attempting to gain an unfair advantage before or during a test, such as looking at another student's work, turning around, leaving books or notes open; signaling; deliberately and repeatedly choosing to miss classes through unexcused absences, lateness to school, or early dismissal to avoid taking a test or handing in an assignment. There must be direct communication between the teacher, student, and the parent before a student can reschedule a test that was missed.
8. Modifying electronic test materials so they will not score properly

Research Papers, Inquiry Projects, and Essays

Plagiarism is the act of stealing, using, and passing off another person's ideas or words as your own writing or ideas. Take care to properly document the sources of information used for your research paper and essays so that you will not be guilty of plagiarism. Wikipedia, Cliff's and Spark Notes and its look-alikes are not considered to be scholarly resources of significant merit and should not be quoted or paraphrased in essays or other written assignments. In addition, using materials from these sources (or any others) without proper citation constitutes plagiarism which is an Honor Code offense. If you need extra help in understanding or writing about a work of literature, please see your teacher.

Honor Code Violations of Research Papers, Inquiry Projects, and Essays:

1. Copying phrases, sentences, or paragraphs without using quotation marks and without giving proper documentation of the source
2. Paraphrasing or summarizing ideas without giving proper documentation of the source
3. Asking someone or paying someone to write a research paper for you
4. Selling or giving an assignment to students who submit it as their own
5. Downloading from the Internet a research paper or article in its entirety or in part to submit as your own
6. Submitting another student's research paper as your own work
7. Lab Reports
8. Although you work in the lab with a partner and each have the same data, the remaining sections of the lab report should be your own work. This includes any computations, graphs, diagrams, and conclusion questions.

Honor Code Lab Report Violations:

1. Attempting to corrupt another student's data
2. Presenting another student's work (computations, graphs, diagrams, answers to conclusion questions) as your own
3. Misrepresenting laboratory data

Calculator Use

Calculators may be used in class only with the permission of the instructor.

Honor Code Violations of Calculator Use:

1. Sharing a calculator during a test or quiz
2. Using any calculator in class not approved by the teacher
3. Storing test information in calculators
4. Using test information (including formulas and equations) that has been stored in a calculator

Student Pro-Active Responsibilities to Avoid Cheating:

1. Ask permission to use a blank, cover sheet during quizzes and tests.
2. If in doubt, ask teachers to specify if student work is to be done cooperatively or individually.
3. Remove all materials from desk except for test materials.
4. Zip book bags closed. Make sure all books are closed. Put away any loose papers.
5. Take careful notes when doing research in order to avoid plagiarism. Don't forget that any idea not your own must be properly documented, even if you are using paraphrased sentences rather than direct quotations.
6. Respect yourself. Take pride in your work, integrity, and work ethic.

This understanding of honor, education, responsibility, and respect is the mindset each student of TASIS Dorado must uphold. I, _____, will follow this TASIS Dorado Code of Honor.

Signature: _____ Date: _____